



Call for Pre-ECIS Workshops

The *European Conferences of Information Systems* (ECIS) increasingly attract co-located workshops on topics that relate to Information Systems. Continuing this trend, the 22nd ECIS in Tel-Aviv, in June 2014 aims to feature a number of co-located workshops. We invite the IS community to propose Pre-ECIS workshops to be held prior to the ECIS conference. The main event will be held from Monday 9th till Wednesday 11th of June 2014 and workshops can be scheduled on the 9th of June 2014. Please find more information about ECIS 2014 at other pages of this website.

The duration of a workshop could be one day or half a day and the location will be in the greater Tel Aviv area. The number of workshops may be limited because of space limitations.

You are invited to **submit an “intention to submit”** workshop proposal any time until October 1st 2013. This should be an informal email, describing briefly the theme of the workshop. The idea is to try and give early feedback to proposers about similar workshop proposals and enable them to consider merger ahead of time. Please do not hesitate to ask questions or raise issues.

You are invited to **submit a proposal (up to 2000 words long)** for evaluation by the 1st of **November 2013**. Please be mindful of specifying in your proposal:

- Title of the workshop
- Workshop organizers (incl. contact details)
- Theme of the workshop
- Format of the workshop (incl. duration)
- Justification for being ECIS pre-conference workshop (suitability to ECIS audience)
- Names of the program committee (initial list)
- Plan for proceedings and publications / journal special issue
- Target audience and Expected attendance (historical data may help here)
- Planned acceptance rate
- Schedule for the workshop (deadlines etc.)
- Special equipment needed (assume projector and screen + flipcharts will be available)
- Prior experience of the proposers in workshops organization

The decision about acceptance/rejection of workshop proposals will be made by the Workshops Chairs in consultation with the Conference and Program Chairs, taking into account venue capacity. Evaluation criteria include overall quality and the fit with respect to the expected ECIS 2014 program. Note that proposals are especially encouraged on emerging topics and should not already be covered by the main conference. The organizing committee will help in organizing for the rooms and technology and will provide catering at a fixed cost per participant.



The organizers of accepted workshops will be responsible for their own reviewing process, publicity (e.g., website and call for papers), and proceedings production. They will be required to closely cooperate with the Workshops Chairs and the ECIS 2014 local organizers to finalize all organizational details. Workshop attendees must pay the ECIS 2014 workshop registration fee, as well as the conference registration fee. Workshop registrations and payments will be done via the conference registration system and thus the payments to the facilities will be taken care of by the local ECIS organizers. In particular, local organizers may require that all workshops adhere to specific requirements regarding the general timetable, registration and catering.

Workshop organizers must inform the Workshop Chairs of the numbers of submissions and acceptances as these numbers become available. Workshops may be cancelled for extremely low submissions or registrations at the early registration deadline. Please note that the duration of the workshop might be adjusted based on the number of submissions received. Only accepted workshops are official ECIS 2014 workshops and enjoy support for the organizing committee.

Please send your intention to submit a proposal for a Pre-ECIS workshop by the 1st of October 2013.

Further deadlines

- Any time until October 1st, workshop proposers may send an “intention to submit” message to the workshop chairs.
- November 1st, the workshop chairs will send a proposal of selected workshops to the ECIS Conference and Program Chairs.
- November 15th, notification of acceptance of proposals and start of detailed discussions of workshop requirements and possibilities.
- December 1st, final decisions on rooms and facilities. Workshop leaders can start sending out their CFP.

Please submit your proposal to:

Tsvi Kuflik tsvikak@is.haifa.ac.il and **Andrea Carugati** andreac@asb.dk

We look forward to receiving your proposals!

Best regards,

Andrea Carugati and Tsvi Kuflik,

ECIS 2014 Workshop Chairs

Please note, events organized as tutorials relying on predefined lectures by one or a few lecturers, rather than workshops based on a CFP, should follow the instructions in the document entitled 'Call for Pre ECIS Tutorials'